



<b>Committee and Date</b>	<u>Item</u>
<b>Place Overview Committee</b>	<b>10</b>
<b>11 November 2021</b>	<u>Public</u>

## Place Overview Committee Work Programme

### Responsible officer

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### 1.0 Summary

1.1 This paper presents the Place Overview Committee's proposed work programme for the 2021-2022 municipal year.

### 2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as **appendix 1**
- suggest changes to the committee work programme and
- recommend other topics to consider.

### 3.0 Next steps

3.1 Officers will present a refreshed work programme at each committee meeting. In addition the committee will meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

#### List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

#### Cabinet Member (Portfolio Holder)

All

#### Local Member

All

#### Appendices

Overview and scrutiny work programme

## Appendix 1

### Overview and Scrutiny work programme for municipal year 2021-2022

#### Place Overview Committee

<b>Topic</b>	<b>Objectives</b>	<b>Participants</b>	<b>Information required</b>	<b>Date</b>
Roadworks diversions	<ul style="list-style-type: none"><li>• Scrutinise current practice for implementing diversions for roadworks.</li><li>• Make recommendations to strengthen existing arrangements.</li></ul>	Assistant Director, Infrastructure	<ul style="list-style-type: none"><li>• National guidance</li></ul>	4 August 2021
Post Covid-19 economic renewal	<ul style="list-style-type: none"><li>• Understand Shropshire Council's strategy for economic renewal following the pandemic</li></ul>	Assistant Director Economy and Place	<ul style="list-style-type: none"><li>• Business start-up and closure rates</li><li>• Employment and average wage rates</li><li>• Retail centre occupancy rates</li></ul>	17 Sep 2021
Roadworks Diversions working group terms of reference	<ul style="list-style-type: none"><li>• Agree terms of reference for agreed working group.</li></ul>	Overview and Scrutiny Officer	<ul style="list-style-type: none"><li>• Draft terms of reference</li></ul>	17 Sep 2021

**Place Overview Committee**

<b>Topic</b>	<b>Objectives</b>	<b>Participants</b>	<b>Information required</b>	<b>Date</b>
<b>BRIEFING</b> <i>Planning enforcement</i>	<ul style="list-style-type: none"> <li>Overview of changes to the planning enforcement team.</li> </ul>	Assistant Director for Economy and Place	<ul style="list-style-type: none"> <li>Number of alleged planning breaches reported to Shropshire Council.</li> <li>Time taken to investigate reported breaches.</li> <li>Percentage of reported breaches investigated by Shropshire Council.</li> </ul>	21 Oct 2021
Planning enforcement	<ul style="list-style-type: none"> <li>Scrutinise impact of changes to planning enforcement team.</li> </ul>	Assistant Director for Economy and Place	<ul style="list-style-type: none"> <li>Number of alleged planning breaches reported to Shropshire Council.</li> <li>Time taken to investigate reported breaches.</li> <li>Percentage of reported breaches investigated by Shropshire Council.</li> </ul>	25 Oct 2021
Winter maintenance	<ul style="list-style-type: none"> <li>Understand progress in reviewing the winter maintenance policy</li> <li>Ensure council responds to recommendations of task and finish group's report.</li> </ul>	Head of Highways	<ul style="list-style-type: none"> <li>Winter service protocol</li> <li>Task and finish group report</li> <li>Service review reports</li> </ul>	11 Nov 2021

**Place Overview Committee**

<b>Topic</b>	<b>Objectives</b>	<b>Participants</b>	<b>Information required</b>	<b>Date</b>
Footpath and cyclepath maintenance	<ul style="list-style-type: none"> <li>Examine current maintenance regimes for clearing and maintaining footpaths and cycle paths,</li> </ul>	Head of Highways	<ul style="list-style-type: none"> <li>Expenditure on footpath and cycle path maintenance.</li> <li>Planned schedules of maintenance and cleansing.</li> </ul>	11 Nov 2021
LTP 4	<ul style="list-style-type: none"> <li>Scrutinise findings of thematic consultation on emerging themes underpinning the draft local transport plan.</li> <li>Ensure the plan's priorities align with and support other council corporate priorities.</li> <li>Understand how the plan addresses competing and complementary priorities within the plan.</li> <li>Examine plan priorities and capital investment underpinning the plan.</li> </ul>	Assistant Director, Infrastructure	<ul style="list-style-type: none"> <li>Draft local transport plan</li> <li>Findings from thematic workshops</li> <li>Regional transport strategies</li> </ul>	11 Nov 2021
<b>BRIEFING</b> Shrewsbury Big Town Plan	<ul style="list-style-type: none"> <li>Update from officers on work to develop and implement the Shrewsbury Big Town Plan</li> </ul>	Executive Director of Place		6 Dec 2022

**Place Overview Committee**

<b>Topic</b>	<b>Objectives</b>	<b>Participants</b>	<b>Information required</b>	<b>Date</b>
Planning Committee Structures	<ul style="list-style-type: none"> <li>• Review the outcome of Shropshire Council's decision to reduce from three to two planning committees</li> <li>• Scrutinise the impact of delegations</li> </ul>	Assistant Director for Economy and Place	<ul style="list-style-type: none"> <li>• Interviews with committee chairs</li> <li>• Number of decisions made by existing committees, compared with previous committees</li> <li>• Focus groups/questionnaires with elected members, town and parish councils</li> <li>• Delegation processes</li> <li>• Appeals made, split by delegation outcome</li> </ul>	Dec 2021 (date tbc)
Communicating highways works and repairs	<ul style="list-style-type: none"> <li>• Understand how the council communicates disruptions to the highway.</li> <li>• Make recommendations on future development of communications.</li> </ul>	Assistant Director, Infrastructure	<ul style="list-style-type: none"> <li>• Draft local transport plan</li> <li>• Findings from thematic workshops</li> <li>• Regional transport strategies</li> </ul>	27 Jan 2022
Further update on signs, banners and barriers task and finish group	<ul style="list-style-type: none"> <li>• Receive an update on implementing recommendations from the task and finish group, to cover: <ul style="list-style-type: none"> <li>○ Fees for housing development signage</li> <li>○ Policies for banners, bunting and Christmas decorations.</li> </ul> </li> </ul>	Director of Place	<ul style="list-style-type: none"> <li>• Task and finish group report</li> <li>• Verbal update from officers</li> </ul>	27 Jan 2022

**Place Overview Committee**

<b>Topic</b>	<b>Objectives</b>	<b>Participants</b>	<b>Information required</b>	<b>Date</b>
Roadworks Diversions working group final report	<ul style="list-style-type: none"> <li>Final report from working group.</li> </ul>	Overview and Scrutiny Officer	<ul style="list-style-type: none"> <li>Final report</li> </ul>	27 Jan 2022
Highways capital programme	<ul style="list-style-type: none"> <li>Review the council's capital programme for highways and transport for the period 2021-2025.</li> <li>Ensure Shropshire Council has the staffing and infrastructure in place to plan and deliver programmes of work made possible by increased capital funding.</li> <li>Ensure adequate funding is allocated to programme investments within LTP4.</li> </ul>	Executive Director of Place	<ul style="list-style-type: none"> <li>Financial strategy 2021-2025</li> <li>Capital investment plan</li> </ul>	27 Jan 2022
WSP contracting arrangements	<ul style="list-style-type: none"> <li></li> </ul>			TBC February 2021
Market town renewal schemes	<ul style="list-style-type: none"> <li>Scrutinise progress in drafting and implementing renewal schemes</li> </ul>	Assistant Director Economy and Place		24 Mar 2022

## Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Active Travel Strategy	<ul style="list-style-type: none"> <li>• Scrutinise draft active travel strategy</li> <li>• Examine capital funding underpinning strategy</li> <li>• Explore how the strategy will meet the objective of the draft local transport plan</li> </ul>	Head of Environment and Transport		24 Mar 2022
WSP/Kier annual performance monitoring	<ul style="list-style-type: none"> <li>•</li> </ul>			TBA June 2022

### Other topics for further consideration for inclusion:

- Decarbonising housing – progress and update
- 20mph limits in schools and colleges
- Biodiversity – early 2022
- Waste and recycling
- LED street lighting programme